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- San Bernardino County Transportation Commission •San Bernardino County Transportation Authority  
•San Bernardino County Congestion Management Agency •Service Authority for Freeway Emergencies
- 

## **MINUTE SUMMARY**

### **Board of Directors Meeting**

**March 5, 2008**

**Start Time: 9:30 a.m.**

#### **LOCATION**

**San Bernardino Associated Governments  
Santa Fe Depot - SANBAG Lobby 1st Floor  
1170 W. 3rd Street, San Bernardino, CA**

#### **Board of Directors**

##### **President**

Lawrence Dale, Mayor,  
*City of Barstow*

##### **Vice-President**

Gary Ovitt, Supervisor  
*County of San Bernardino*

Jim Nehmens, Mayor  
*City of Adelanto*

Rick Roelle, Council Member  
*Town of Apple Valley*

Bill Jahn, Mayor Pro Tem  
*City of Big Bear Lake*

Dennis Yates, Mayor  
*City of Chino*

Gwenn Norton-Perry, Council Member  
*City of Chino Hills*

Kelly Chastain, Mayor  
*City of Colton*

Mark Nuaimi, Mayor  
*City of Fontana*

Bea Cortes, Council Member  
*City of Grand Terrace*

Mike Leonard, Mayor  
*City of Hesperia*

Larry McCallon, Council Member  
*City of Highland*

Robert Christman, Mayor  
*City of Loma Linda*

Paul Eaton, Mayor  
*City of Montclair*

Rebecca Valentine, Council Member  
*City of Needles*

Paul Leon, Mayor  
*City of Ontario*

Diane Williams, Mayor Pro Tem  
*City of Rancho Cucamonga*

Patricia Gilbreath, Mayor Pro Tem  
*City of Redlands*

Grace Vargas, Mayor  
*City of Rialto*

Patrick Morris, Mayor  
*City of San Bernardino*

Jim Harris, Council Member  
*City of Twentynine Palms*

John Pomierski, Mayor  
*City of Upland*

Mike Rothschild, Council Member  
*City of Victorville*

Richard Riddell, Mayor  
*City of Yucaipa*

Chad Mayes, Council Member  
*Town of Yucca Valley*

Brad Mitzelfelt, Supervisor  
*County of San Bernardino*

Paul Biane, Supervisor  
*County of San Bernardino*

Dennis Hansberger, Supervisor  
*County of San Bernardino*

Josie Gonzales, Supervisor  
*County of San Bernardino*

Michael Perovich, Caltrans  
*Ex-Officio Member*

Deborah Robinson Barmack  
*Executive Director*

**San Bernardino Associated Governments  
County Transportation Commission  
County Transportation Authority  
County Congestion Management Agency  
Service Authority for Freeway Emergencies**

**Board of Directors**

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SANBAG Lobby, 1st Floor  
1170 W. 3rd Street, San Bernardino**

To obtain additional information on any items, please contact the staff person listed under each item. You are encouraged to obtain any clarifying information prior to the meeting to allow the Board to move expeditiously in its deliberations. Additional meeting procedures and agenda explanations are attached to the end of this agenda.

Called to Order - 9:35 a.m. by Mayor Lawrence Dale

I Pledge of Allegiance

II. Attendance

**Jim Nehmens, Adelanto  
Rick Roelle, Apple Valley  
Lawrence Dale, Barstow  
Dennis Yates, Chino  
Gwenn Norton-Perry, Chino Hills  
Kelly Chastain, Colton  
Mark Nuaimi, Fontana  
Bea Cortes, Grand Terrace  
Mike Leonard, Hesperia  
Larry McCallon, Highland  
Paul Eaton, Montclair  
Rebecca Valentine, Needles  
Paul Leon, Ontario**

**Diane Williams, Rancho Cucamonga  
Patricia Gilbreath, Redlands  
Grace Vargas, Rialto  
Jim Harris, Twentynine Palms  
John Pomierski, Upland  
Mike Rothschild, Victorville  
Richard Riddell, Yucaipa  
William Neeb, Yucca Valley (Alt)  
Brad Mitzelfelt, San Bernardino County  
Gary Ovitt, San Bernardino County  
Josie Gonzales, San Bernardino County  
Deborah Robinson Barmack, SANBAG  
Jean-Rene Basle, SANBAG Counsel**

- III. Announcements: Two new SANBAG employees were introduced: Tricia Grover, Legislative Specialist; and Garry Cohoe, Director of Freeway Construction. Board Members were provided with the most current SANBAG Trade Corridor Improvement Fund project fact sheets. Supervisor Mitselfelt and other members of the board were thanked for their participation in the TCIF advocacy activities, particularly those who met with the Inland Empire Caucus. The City/County Conference will be held March 20 & 21 in Lake Arrowhead. As noted in the events calendar the Commuter Rail Committee and the Mountain/Desert Committee will meet in Lake Arrowhead. Major Projects Committee members were asked to schedule two hours for the March meeting due to inclusion of the Valley Strategic Plan - Measure I 2010-2040 on the agenda. SCAG will host a Regional Transit Summit on March 20 in Los Angeles.
- IV. Agenda Notices/Modifications: Additional information for Agenda Items 19 and 24. Agenda Item 22 was removed from the agenda and deferred to the April Board of Directors Meeting.

1. Possible Conflict of Interest Issues for the Board Meeting of Pg. 13  
March 5, 2008

Note agenda item contractors, subcontractors and agents, which may require member abstentions due to conflict of interest and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item.

**Adjourned To:**

**CLOSED SESSION**

Conference with Legal Counsel - Existing Litigation  
(Government Code section 54956.9(a))

City of Victorville v. Deborah Barmack, San Bernardino Associated  
Governments, San Bernardino Superior Court Case No. CIVVS 800863

**Reconvene to Regular Meeting:**

Jean-Rene Basle, SANBAG Counsel, stated there were no reportable actions.

**Consent Calendar**

Consent Calendar items shall be adopted by a single vote unless removed by Board member request. Items pulled from the consent calendar will be brought up under Agenda Item 26.

**Administrative Matters**

2. Board of Directors Attendance Roster

Pg. 14

***Notes/Actions:***

NONE

**MOVED:**  
**Pomierski**  
**SECOND:**  
**Yates**  
**24-0-0**

**Information Only**

**Consent Calendar Continued....****Administrative Matters (Cont.)**

- |  |        |                         |
|--|--------|-------------------------|
| <b>3. Procurement Report for January 2008</b><br>Receive Monthly Procurement Report. <b>Cynthia Cordova</b><br>This item was received by the Administrative Committee on February 13, 2008. <i>(Meeting chaired by Gary Ovitt)</i>   | Pg. 18 | <b>Information Only</b> |
| <b>4. Request for Proposal (RFP) for the Procurement and Implementation of an Enterprise Resource Planning System</b><br>Approve the release of RFP 08-145, for the Procurement and Implementation of an Enterprise Resource Planning System (ERPS). <b>Michelle Kirkhoff</b><br>This item was reviewed and unanimously recommended for approval by the Administrative Committee on February 13, 2008. The Request for Proposal (RFP) has been reviewed and approved for release by SANBAG Legal Counsel. <i>(Meeting chaired by Gary Ovitt)</i> | Pg. 20 | <b>Approved Consent</b> |
| <b>5. New SANBAG Administrative Services Specialist Position</b><br>Approve the new SANBAG Administrative Services Specialist position, effective March 5, 2008. <b>Deborah Robinson Barmack</b><br>This item was reviewed and recommended for approval by the Administrative Committee on February 14, 2008. <i>(Meeting chaired by Gary Ovitt.)</i>  | Pg. 61 | <b>Approved Consent</b> |

**Regional & Quality of Life Programs**

- |   |        |                             |
|---|--------|-----------------------------|
| <b>6. Update on the Freeway Congestion Monitoring Program in San Bernardino County</b><br>Receive Report and Provide Direction if necessary. <b>Michelle Kirkhoff</b><br>This item was reviewed and unanimously recommended for approval by the Plans and Programs Committee on February 20, 2008. The item was also reviewed by Caltrans District 8 staff. <i>(Meeting chaired by Paul Eaton)</i>  | Pg. 63 | <b>Received &amp; Filed</b> |
| <b>7. The Construction and Installation of Detection/Monitoring Stations on State Route (SR) 30</b><br>Request Approval of Plans and Specifications and Authorize Advertising for the Construction and Detection/Monitoring Stations on State Route (SR) 30. <b>Michelle Kirkhoff</b><br>This item was reviewed and unanimously recommended for approval by the Plans and Programs Committee on February 20, 2008. This item has been reviewed by Caltrans Staff. The Request for Proposal (RFP) has been reviewed and approved by SANBAG Legal Counsel. <i>(Meeting chaired by Paul Eaton)</i> | Pg. 69 | <b>Approved Consent</b>     |

**Consent Calendar Continued....****Regional & Quality of Life Programs (Cont.)**

- |     |   |        |   |
|-----|---|--------|---|
| 8.  | <b>Amendment No. 1 to Contract No. C07023 with the County Museum to extend the contract end date to May 1, 2009</b>   | Pg. 72 | <b>Approved Consent</b>                                     |
|     | <p>Approve Amendment 1 to Contract No. C07023 with the County of San Bernardino – San Bernardino County Museum to extend the contract end date to May 1, 2009. <b>Ty Schuiling</b></p> <p>This item was reviewed and unanimously recommended for approval by the Plans and Programs Policy Committee on February 20, 2008. <i>(Meeting chaired by Paul Eaton)</i></p>   |        |   |
| 9.  | <b>Proposition 1B Programs for Local Jurisdictions</b>  | Pg. 77 | <b>Information Only</b>                                     |
|     | <p>Receive update on Proposition 1B Programs for Local Jurisdictions <b>Ty Schuiling</b></p> <p>This item was reviewed by the Plans and Programs Policy Committee February 20, 2008. <i>(Meeting chaired by Paul Eaton)</i></p>   |        |   |
| 10. | <b>Proposition 1B Traffic Light Synchronization Program Application</b>   | Pg. 86 | <b>MOVED:<br/>Riddell<br/>SECOND:<br/>Nuaimi<br/>24-0-0</b> |
|     | <p>Authorize SANBAG staff to submit a Proposition 1B Traffic Light Synchronization Program application on behalf of participating Valley jurisdictions for Tiers 3 &amp; 4 of the San Bernardino Valley Coordinated Traffic Signal System Program. <b>Ty Schuiling</b></p> <p>This item was reviewed and unanimously recommended for approval by the Plans and Programs Policy Committee on February 20, 2008. <i>(Meeting chaired by Paul Eaton)</i></p> <p><b>Mayor Riddell removed this item to confirm with SANBAG staff that Yucaipa's traffic signals which were inadvertently omitted would be included in the Tier IV Coordinated Traffic Signal System Program. Staff responded they were.</b></p> |        |   |

**Consent Calendar Continued....****Subregional Transportation Planning & Programming**

11. **Amend Agreement No. 06-003 with the California Highway Patrol (CHP) for CHP Call Box Liaison Support** Pg. 93 **Approved Consent**
- Request approval of Amendment No. 1 to CHP Agreement C06-003 which will:
1. Exercise a one-year option extension as provided in the current agreement for a new contract end date of June 30, 2009;
  2. Consider changes to the contract which includes a reduction in the Call Box Liaison Support from a full position to a half position and addresses CHP workload issues; and
  3. Increase the contract not-to-exceed amount from \$18,450 to \$18,880 as specified in the Financial Impact Section. **Kelly Lynn**
- The item was reviewed and unanimously recommended for approval by the Plans and Programs Committee on February 20, 2008. The contract has been reviewed by San Bernardino Service Authority for Freeway Emergencies (SAFE) Counsel and the CHP as to form. *(Meeting chaired by Paul Eaton)*
12. **Measure I 2010-2040 Valley Freeway Interchange Policy Framework** Pg. 98 **Information Only**
- Note action by Major Projects Committee to unanimously support the Measure I 2010-2040 Valley Freeway Interchange Policy Framework and further development of policy recommendations to guide program implementation. **Ty Schuiling**
- This item was unanimously recommended for approval by the Major Projects Committee on February 14, 2008. *(Meeting chaired by Mayor John Pomierski)*
- Mayor Riddell removed this item from the consent calendar to speak on repayment of monies advanced by local agencies. He expressed his belief that reimbursements should be repaid in the same order in which agreements were entered into.**

**Program Support/Council of Governments**

13. **House Resolution (H.R.) 5102 – Port of Entry Fee Legislation** Pg. 149 **Received & Filed**
- Receive report. **Jennifer Franco**
- This item was reviewed and unanimously received by the Administrative Committee on February 13, 2008. *(Meeting chaired by Supervisor Gary Ovitt)*

**Consent Calendar Continued....****Program Support/Council of Governments (Cont.)**

- |   |         |                             |
|---|---------|-----------------------------|
| <b>14. Surface Transportation Policy and Review Study Commission</b><br>Receive report. <b>Jennifer Franco</b><br><br>This item was reviewed and unanimously received by the Administrative Committee on February 13, 2008. (Meeting chaired by Gary Ovitt) | Pg. 162 | <b>Received &amp; Filed</b> |
|---|---------|-----------------------------|

**Project Development**

- |   |         |                         |
|---|---------|-------------------------|
| <b>15. Source of funding change for Construction and Maintenance Agreement with Burlington Northern, Santa Fe Railroad (BNSF) and Caltrans for the Interstate 215 5<sup>th</sup> Street Overcrossing Project</b><br><br>Approve a change to the funding source for BNSF flagging and inspection services on Agreement No. 07-016 with BNSF and Caltrans for construction of a new bridge over existing BNSF tracks as part of SANBAG's construction of I-215, 5 <sup>th</sup> Street Overcrossing from Measure I funding to Traffic Congestion Relief Program (TCRP) funding. TN 83808000. <b>Garry Cohoe</b><br><br>This item was reviewed and unanimously recommended for approval by the Major Projects Committee on February 14, 2008. ( <i>Meeting chaired by John Pomierski</i> ) | Pg. 165 | <b>Approved Consent</b> |
|---|---------|-------------------------|

**Transit/Commuter Rail**

- |  |         |                         |
|--|---------|-------------------------|
| <b>16. Agreement with Omnitrans to Fund the San Bernardino to Redlands Corridor Regionally Significant Transportation Investment Study and Environmental Analysis</b><br><br>Authorize the Executive Director to execute Contract 08155 with Omnitrans for the receipt of Federal Transit Administration Section 5307 Urban Formula Funds to conduct the San Bernardino to Redlands Corridor Regionally Significant Transportation Investment Study and Environmental Analysis in the amount of \$800,000.00 as identified in the Financial Impact Section. <b>Mike Bair</b><br><br>This item was reviewed by the Administrative Committee on February 13, 2008 and unanimously recommended for approval. ( <i>Meeting chaired by Gary Ovitt</i> ) | Pg. 169 | <b>Approved Consent</b> |
|--|---------|-------------------------|

**Consent Calendar Continued....****Transit/Commuter Rail (Cont.)**

17. **Loan to Mountain Area Regional Transit Agency** Pg. 180 **Approved Consent**
1. Authorize a loan in the amount of \$454,933 from the Local Transportation Fund (LTF); and
2. Approve Agreement C08157 for the loan to Mountain Area Regional Transit Agency for the purchase of six paratransit buses. **Mike Bair**
- This item was reviewed by the Plans and Programs Committee on February 20, 2008 and unanimously recommended for approval. *(Meeting chaired by Paul Eaton)*

**Transportation Programs & Fund Administration**

18. **Findings from the September 2007 Transportation Development Act Unmet Transit Needs Public Hearings** Pg. 186 **Approved Consent**
- Adopt Resolution 08-004; Resolution of the San Bernardino County Transportation Commission Adoption of Unmet Transit Needs Findings for the Public Hearings held in September 2007. **Mike Bair**
- Due to the cancellation of the February 15, 2008 Mountain/Desert Committee meeting, this item was reviewed by the Plans and Programs Committee on February 20, 2008 and unanimously recommended for approval. *(Meeting chaired by Paul Eaton)*

**DISCUSSION ITEMS****Program Support Council of Governments**

19. **Inland Empire Annual Survey** Pg. 203 **No Action Taken**
- Receive report on results of the 2007 Inland Empire Annual Survey and provide direction to SANBAG staff, if required. **Jane Dreher**
- This item has not had prior policy committee review.
- This item was deferred to the April Board of Directors meeting.**



**Discussion Items Continued... .****Program Support Council of Governments (Cont.)****20. San Bernardino Santa Fe Depot Property Management**

Pg. 205

Amendment No. 1 to extend **Sole Source** Contract 07-003 with CityCom Real Estate Services, Inc. for the San Bernardino Santa Fe Depot property and facility management increasing the compensation by \$46,272.00 for a new contract authority of \$134,400.00 as identified in the Financial Impact Section. **Mike Bair**

This item as reviewed by the Administrative Committee on February 13, 2008 and unanimously recommended for approval. *(Meeting chaired by Gary Ovitt)*

**MOVED:**  
**Nuaimi**  
**SECOND:**  
**Pomierski**  
**24-0-0**

**Transit/Commuter Rail****21. Exercise Second Option of Sole Source Contract 05-003 for Public and Specialized Transit Planning Services with A Menninger Mayeda Alternative**

Pg. 210

Approve Amendment No. 2 to **Sole Source** Contract 05-003 with A Menninger Mayeda Alternative for Public and Specialized Transit Planning Services in an amount of \$161,669.74 over a two-year period as identified in the Financial Impact Section. **Mike Bair**

This item was reviewed by the Administrative Committee on February 13, 2008 and unanimously recommended for approval. *(Meeting chaired by Gary Ovitt)*

**MOVED:**  
**Nuaimi**  
**SECOND:**  
**Pomierski**  
**24-0-0**

**Regional & Quality of Life Programs****22. Local Government Conformance to the SANBAG Congestion Management Program (CMP)**

Pg. 220

1. Recommend that the SANBAG Board, acting as the Congestion Management Agency, conduct a public hearing at its March 5, 2008 meeting regarding whether local jurisdictions are conforming with the requirements of the CMP.

2. Recommend a finding to the SANBAG Board, acting as the Congestion Management Agency that the Cities of Loma Linda and Victorville are not conforming with the requirements of the CMP if their programs are not brought into conformance by March 4, 2008. **Ty Schuiling**

This was reviewed and unanimously recommended for approval by the Plans and Programs Committee on February 20, 2008. *(Meeting chaired by Mayor Paul Eaton)*

**This item was removed from the agenda by staff and deferred to the April Board of Directors meeting.**

**No Action Taken**

**Discussion Items Continued...**

**Subregional Transportation Planning /Programming**

<p><b>23. 2008 State Transportation Improvement Program Submittal</b></p> <p>Receive copy of 2008 State Transportation Improvement Program submittal for the San Bernardino County Regional Improvement Program <b>Ty Schuiling</b></p> <p>This item has not had prior Policy Committee review.</p> <p><b>This agenda item followed Close Session.</b></p>	<p>Pg. 223</p>	<p><b>Information Only</b></p>
<p><b>24. Project Advancement Agreement for the City of Victorville and the Impact to the 2008 State Transportation Improvement Program (STIP)</b></p> <p>1. If the City of Victorville has executed the attached Agreement No. 08-150, without modification, by 9:00 am on March 5, 2008, then request approval of the Agreement No. 08-150 from Measure I 2010-2040 Victor Valley Major Local Highway Projects funds in an amount not-to-exceed \$15,560,000 for the Interstate 15/La Mesa-Nisqualli Interchange Project; or</p> <p>2. If the City of Victorville has not executed the attached Agreement No. 08-150, without modification, by 9:00 am on March 5, 2008, then approve the following actions, as approved at the Board's February 6, 2008, meeting:</p> <p>a. Direct staff to remove the Interstate 15/La Mesa-Nisqualli Interchange Project request of \$14.44 million from the 2008 State Transportation Improvement Program (STIP) as submitted to the California Transportation Commission (CTC) on February 18, 2008;</p> <p>b. Direct staff to submit the Interstate (I) 10 High Occupancy Vehicle (HOV) Project as a replacement project for \$14.44 million in final design costs in Fiscal Year 2010/2011; and</p> <p>c. Designate a future commitment of \$14.44 million in STIP funds for Mountain/Desert projects, as approved by the Board at its February 6, 2008, meeting. <b>Michelle Kirkhoff</b></p> <p>This item has Board direction from its February 6, 2008, Board meeting (<i>Meeting chaired by Lawrence Dale</i>). The Agreement, as attached to this agenda item, was reviewed and approved by SANBAG Counsel.</p> <p><b>The City of Victorville did not submit the attached Project Advancement Agreement. Therefore, no action was taken on Recommendation No. 1. Motion by Council Member McCallon to adopt Recommendation No. 2 (a-c). Second by Mayor Pomierski. Motion Carried 16-8-0.</b></p>	<p>Pg. 286</p>	<p><b>MOVED:</b> <b>McCallon</b></p> <p><b>SECOND:</b> <b>Pomierski</b> <b>16-8-0</b></p> <p><b>OPPOSED:</b> <b>Nehmens</b> <b>Roelle</b> <b>Nuaimi</b> <b>Valentine</b> <b>Williams</b> <b>Rothschild</b> <b>Mitzelfelt</b> <b>Ovitt</b></p>

**Discussion Items Continued.....**

**Subregional Transportation Planning /Programming (Cont.)**

**25. Project Advancement Agreements for the City of Hesperia**

Pg. 299

Approve Project Advancement Agreement No. C08156 with the City of Hesperia from Measure I 2010-2040 Victor Valley Major Local Highway Projects funds in an amount not-to-exceed \$8,598,000, for the Interstate 15/Rancho Interchange Project. **Michelle Kirkhoff**

This item has Board direction from its February 6, 2008, Board Meeting (*Meeting chaired by Lawrence Dale*). The final agreement was reviewed and approved by SANBAG Counsel.

**MOVED:  
McCallon**

**SECOND:  
Cortes**

**23-1-0**

**OPPOSED:  
Rothschild**

**Other Matters**

**26. Consent Calendar Items Pulled for Discussion**

Items pulled from the consent calendar shall be taken under this item in the order they were presented on the calendar.

**Agenda Items 10 and 12.**

**Comments from Board Members - NONE**

**Brief Comments from Board of Directors**

**Public Comment - NONE**

**Brief Comments by the General Public**

**ADJOURNMENT at 11:33 a.m.**

**Additional Information**

**Agency Reports/Committee Memberships**

Commuter Rail Report

Pg. 309

Mayor Pro Tem Patricia Gilbreath

South Coast Air Quality Management Report

Pg. 312

Mayor Dennis Yates

Mobile Source Air Pollution Reduction Review Committee (MSRC)

(*Unavailable at time of Mailing*)

Council Member Gwenn Norton-Perry

**SCAG Committees**

Pg. 316

SCAG Regional Council

SCAG Policy Committees

Community, Economic and Human Development

Energy and Environment

Transportation and Communications

**SANBAG Policy Committees**

Pg. 317

**Acronym List**

Pg. 320

Complete packages of this agenda are available for public review at the SANBAG offices and our website: [www.sanbag.ca.gov](http://www.sanbag.ca.gov). Staff reports for items may be made available upon request. For additional information call (909) 884-8276.

## Meeting Procedures and Rules of Conduct

### **Meeting Procedures**

The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Board of Directors in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the Board of Directors and Policy Committees.

### **Accessibility**

The SANBAG meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is (909) 884-8276 and office is located at 1170 W. 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor, San Bernardino, CA.

**Agendas** – All agendas are posted at 1170 W. 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor, San Bernardino at least 72 hours in advance of the meeting. Complete packages of this agenda are available for public review at the SANBAG offices and our website: [www.sanbag.ca.gov](http://www.sanbag.ca.gov). Staff reports for items may be made available upon request. For additional information call (909) 884-8276.

**Agenda Actions** – Items listed on both the "Consent Calendar" and "Items for Discussion" contain suggested actions. The Board of Directors will generally consider items in the order listed on the agenda. However, items may be considered in any order. New agenda items can be added and action taken by two-thirds vote of the Board of Directors.

**Closed Session Agenda Items** – Consideration of closed session items *excludes* members of the public. These items include issues related to personnel, pending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Chair will announce the subject matter of the closed session. If action is taken in closed session, the Chair may report the action to the public at the conclusion of the closed session.

**Public Testimony on an Item** – Members of the public are afforded an opportunity to speak on any listed item. Individuals wishing to address the Board of Directors or Policy Committee Members should complete a "Request to Speak" form, provided at the rear of the meeting room, and present it to the SANBAG Clerk prior to the Board's consideration of the item. A "Request to Speak" form must be completed for *each* item when an individual wishes to speak on. When recognized by the Chair, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Board, speakers are limited to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Board at any one meeting. The Chair or a majority of the Board may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations.

The Consent Calendar is considered a single item, thus the three (3) minute rule applies. Consent Calendar items can be pulled at Board member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.

**Agenda Times** – The Board is concerned that discussion take place in a timely and efficient manner. Agendas may be prepared with estimated times for categorical areas and certain topics to be discussed. These times may vary according to the length of presentation and amount of resulting discussion on agenda items.

**Public Comment** – At the end of the agenda, an opportunity is also provided for members of the public to speak on any subject within the Board's authority. *Matters raised under "Public Comment" may not be acted upon at that meeting. The time limits established in "Public Testimony on any Item" still apply.*

**Disruptive Conduct** – If any meeting of the Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order the person, group or groups of person willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its meeting in an orderly manner. *Please be aware that a NO SMOKING policy has been established for meetings. Your cooperation is appreciated!*